

## **JACK BARSTOW AIRPORT ADVISORY COMMISSION**

### **AGENDA**

June 2, 2015

5:00 p.m.

City Hall

1. Call to Order – Roll Call
2. Approval of Previous Minutes (April 7, 2015)
3. Monthly Activity Report (April- May) - J.T. Rairigh
4. Airport Maintenance Status Report - J.T. Rairigh
5. Old Business:
  - a. Midland Community Aviation Discovery Area Update - Janson
6. New Business
  - a. 6-24 Runway Light Replacement Update – McManus
  - b. Future Capital Projects Review
7. Public Comment
8. Adjourn

# **MINUTES OF THE BARSTOW AIRPORT ADVISORY COMMISSION MEETING**

April 7, 2015

PRESENT: Pollack, Siemer, Janson, Senesac

EXCUSED: Lind

LOCATION: City Hall

OTHERS: Tom Ryden, Jim Cordes, Dot Hornsby

REPORTED BY: Brian McManus, Airport Manager

Commissioner Pollack called the meeting to order at 5:00 p.m.

The minutes of the January 6, 2015 meeting were reviewed. It was moved by Siemer and supported by Matt Janson **“to approve and file the minutes of the January 6, 2015 meeting.”** Approved (4/0).

The Monthly Manager's Activity Report for January through March was presented by JT. Flight activity was up about 20% from a year ago. Business, Pleasure, and Training were all up slightly. Fuel sales were similar to a year ago. There were a fewer good flying days in the same period.

Three City hangars are currently open as things have slowed a little.

JT summarized the snow plowing operations of the year. Equipment worked well in a pretty significant snow year. The Oshkosh snow blower will need some maintenance but is working very well.

## **OLD BUSINESS**

Jim Cordes provided an update to the Midland Community Aviation Discovery Area. The proposed project is moving along remarkably well with regard to planning and fundraising. We are getting ready to start fence and grading work soon. The static display airplane is still under review to determine playground safe criteria. Jim summarized the design aspects of the area. There have been many helping hands involved in this process.

## **NEW BUSINESS**

Brian gave an update to on the Runway 6-24 light replacement project. It will be approximately a \$300,000 project and MDOT is planning to come up with about \$150,000 in apportionment. The project is ready to be bid out and bids will be received in early June.

The capital plan was briefly discussed. We will need to finalize in June as the MDOT request for a plan will be in July and our next meeting after June is September. The subcommittee will meet soon to review the plan.

## **PUBLIC COMMENT**

Dot Hornsby commented that Jim Cordes has worked tirelessly on the MCADA and expressed her appreciation.

Dot mentioned the upcoming pancake breakfast and aviation camp preparation.

# MIDLAND BARSTOW AIRPORT MONTHLY MANAGER'S REPORT SUMMARY

|                        | Mar-14 | Apr-14 | May-14 | Jun-14 | Jul-14 | Aug-14 | Sep-14 | Oct-14 | Nov-14 | Dec-14 | TOTALS  | Jan-15 | Feb-15 | Mar-15 | Apr-15 |
|------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|--------|--------|--------|--------|
| Good Flying Days       | 27     | 23     | 24     | 24     | 28     | 24     | 24     | 19     | 20     | 18     |         | 20     | 15     | 27     | 21     |
| Poor Flying Days       | 4      | 7      | 7      | 6      | 3      | 7      | 6      | 12     | 10     | 13     |         | 11     | 13     | 4      | 9      |
| Precipitation          |        |        |        |        |        |        |        |        |        |        |         |        |        |        |        |
| Rain                   | 0.16   | 3.15   | 1.97   | 2.02   | 2.54   | 1.47   | 2.50   | 1.77   | 1.28   | 0.61   |         | 0.09   | 0.00   | 0.20   | 1.17   |
| Snow                   | 6.75   | 1.00   | 0.00   | 0.00   | 0.00   | 0.00   | 0.00   | 0.00   | 4.00   | 1.25   |         | 11.75  | 12.75  | 3.50   | 1.50   |
| Aircraft Movements     |        |        |        |        |        |        |        |        |        |        |         |        |        |        |        |
| Business               | 40     | 396    | 80     | 84     | 36     | 62     | 54     | 44     | 32     | 32     |         | 32     | 38     | 58     | 448    |
| Pleasure               | 340    | 278    | 474    | 384    | 424    | 442    | 402    | 296    | 154    | 280    |         | 136    | 114    | 330    | 284    |
| Training               | 134    | 116    | 274    | 188    | 120    | 272    | 294    | 170    | 98     | 92     |         | 72     | 78     | 174    | 138    |
| Sub-Total              | 514    | 790    | 828    | 656    | 580    | 776    | 750    | 510    | 284    | 404    |         | 240    | 230    | 562    | 870    |
| Unattended Hours(15%)* | 77     | 119    | 124    | 98     | 87     | 116    | 113    | 77     | 43     | 61     |         | 36     | 35     | 84     | 131    |
| Total Movements        | 591    | 909    | 952    | 754    | 667    | 892    | 863    | 587    | 327    | 465    |         | 276    | 265    | 646    | 1001   |
| Fuel Sales             |        |        |        |        |        |        |        |        |        |        |         |        |        |        |        |
| 100 LL Sales           | 1646.8 | 2610.9 | 3276.1 | 3050.5 | 3868.4 | 4041.9 | 2928.2 | 2456.3 | 948.6  | 1185.9 | 27305   | 593.4  | 647.9  | 1384.7 | 2191.4 |
| Jet A Sales            | 14     | 110    | 233.1  | 417    | 65.2   | 79.8   | 414.8  | 3.8    | 40     | 120    | 1632.9  | 0      | 70.2   | 45     | 205.3  |
| Total Gallons of Fuel  | 1660.8 | 2720.9 | 3509.2 | 3467.5 | 3933.6 | 4121.7 | 3343.0 | 2460.1 | 988.6  | 1305.9 | 28937.9 | 593.4  | 718.1  | 1429.7 | 2396.7 |
| Runway 18-36 Usage     |        |        |        |        |        |        |        |        |        |        |         |        |        |        |        |
| 18 Takeoffs            |        |        |        |        |        |        |        |        |        |        |         |        |        |        |        |
| 36 Landings            |        |        |        |        |        |        |        |        |        |        |         |        |        |        |        |
| Total 18-36            | 120    | 112    | 140    | 90     | 60     | 154    | 94     | 44     | 40     | 60     |         | 20     | 32     | 168    | 128    |
| Total Movements        | 591    | 909    | 952    | 754    | 667    | 892    | 863    | 587    | 327    | 465    |         | 276    | 265    | 646    | 1001   |
| % of Total             | 20.30% | 12.33% | 14.70% | 11.93% | 9.00%  | 17.26% | 10.90% | 7.50%  | 12.25% | 12.91% |         | 7.25%  | 12.10% | 25.99% | 12.79% |

\*Changed to 15% for unattended hours due to contract operations extended hours

\*\* Airport use restricted by FAA





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To: Barstow Aviation Advisory Commission

From: Brian McManus, Airport Manager *BPM*

Date: May 29, 2015

Subject: Observation Area Report

Matt Janson will provide the latest update for the planning of the observation area. It is moving along well and parts of it are under construction.



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To: Barstow Aviation Advisory Commission

From: Brian McManus, Airport Manager /Bem

Date: May 29, 2015

Subject: Runway 6-24 Lighting

The project remains in the bidding phase. Bids will be received on June 5. The money to construct will not be available until August most likely.



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To: Barstow Aviation Advisory Commission  
From: Brian McManus, Airport Manager *BPM*  
Date: May 29, 2015  
Subject: Capital Plan

The capital projects subcommittee headed by Rich Siemer met on May 13 to review the capital project list.

The current list calls for:

2015 Runway Lights  
2016 Design SE Apron Repairs  
2017 Construct SE Apron  
2018 Design Fence  
2019 Construct Fence- Phase I

After much discussion and deliberation from the subcommittee it was decided that the list is good and we will not recommend any changes to it at this time.

Some other items discussed were potential future needs for developing new hangar areas, box hangars, and a snowplow pickup truck. At some point within the next 10 years we may need to start runway pavements again. The fence work is one that we will keep a close eye on and would be the most likely candidate to shift up if FAA comes out with new safety rules.